



Mature Services, Inc.
 Senior Community Service Employment Program
PAYROLL SCHEDULE
 415 S Portage Path Akron, Ohio 44320
 7/1/16 thru 6/30/17

PAYROLL PERIOD		DATE TIME	ACTUAL
Beg Date	End Date	SHEET DUE	PAY DATE
6/18/2016	7/1/2016	7/5/2016	7/15/2016
7/2/2016	7/15/2016	7/18/2016	7/29/2016
7/16/2016	7/29/2016	8/1/2016	8/12/2016
7/30/2016	8/12/2016	8/15/2016	8/26/2016
8/13/2016	8/26/2016	8/29/2016	9/9/2016
8/27/2016	9/9/2016	9/12/2016	9/23/2016
9/10/2016	9/23/2016	9/26/2016	10/7/2016
9/24/2016	10/7/2016	10/10/2016	10/21/2016
10/8/2016	10/21/2016	10/24/2016	11/4/2016
10/22/2016	11/4/2016	11/7/2016	11/18/2016
11/5/2016	11/18/2016	11/21/2016	12/2/2016
11/19/2016	12/2/2016	12/5/2016	12/16/2016
12/3/2016	12/16/2016	12/19/2016	12/30/2016
12/17/2016	12/30/2016	1/3/2017	1/13/2017
12/31/2016	1/13/2017	1/17/2017	1/27/2017
1/14/2017	1/27/2017	1/30/2017	2/10/2017
1/28/2017	2/10/2017	2/13/2017	2/24/2017
2/11/2017	2/24/2017	2/27/2017	3/10/2017
2/25/2017	3/10/2017	3/13/2017	3/24/2017
3/11/2017	3/24/2017	3/27/2017	4/7/2017
3/25/2017	4/7/2017	4/10/2017	4/21/2017
4/8/2017	4/21/2017	4/24/2017	5/5/2017
4/22/2017	5/5/2017	5/8/2017	5/19/2017
5/6/2017	5/19/2017	5/22/2017	6/2/2017
5/20/2017	6/2/2017	6/5/2017	6/16/2017
6/3/2017	6/16/2017	6/19/2017	6/30/2017
6/17/2017	6/30/2017	7/3/2017	7/14/2017

Tues Due Date Holiday

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All time sheets must be received no later than 5:00 PM on the Monday following the end of the payroll period. Timesheets can be faxed. The fax number is (330) 535-2253.

So we can make sure you receive your pay check on time, please make sure and submit your time sheet by the due date!

Checks may be picked up between the hours of 8:00 A.M. and 5:00 P.M. on payday.

Please remember that hours worked on legal holidays need to be initialed by your supervisor.